



Dattakala Shikshan Sanstha's

Institute of Pharmaceutical Science & Research (For Girls)

Approved by PCI - New Delhi, DTE - Mumbai, Recognized by Govt. of Maharashtra
Affiliated to Dr. Babasaheb Ambedkar Technological University, Lonere (Raigad) and M.S.B.T.E., Mumbai
| DTE Code: 6914 | MSBTE Code: 1891 | PCI ID: 909 | AISHE Code: C-60003 |

Mr. Rana Suryawanshi
Vice – President

Mrs. Maya Zol
Secretary

Prof. Ramdas M. Zol
Founder – President

Date: 10/07/2024

Library Committee

Name	Designation	Role	Contact No.
Dr. Vishal Babar	Principal/Head of Institution	Chairperson	9075680865
Mr. Lakhan Devokate	Librarian	Librarian	9096211615
Ms. Ashwini Dhumal	Assistant Librarian	Assistant Librarian	7057895633
Dr. Jitendra Kandale	Faculty member	Faculty member incharge	9881150922
Dr. Shankar Dhobale	Faculty member	Faculty member incharge	9890151509
Mr. Yogesh Satpute	Office superintendent	Administrative staff representative	7776002929
Mr. Raj Gore	IT staff member	IT staff member (for digital library)	8806924453

Functions of Library committee

Policy Formulation

- Develop and recommend library policies (e.g., collection development, usage, access).
- Set rules for borrowing, membership, late fees, etc.

Budgeting & Finance

- Assist in preparing and approving the library budget.
- Allocate funds for books, digital resources, furniture, infrastructure, etc.

Resource Selection & Acquisition

- Guide the selection of books, journals, e-resources, and other materials.
- Recommend new subscriptions or discontinuation based on usage and relevance.

Infrastructure & Facilities

- Oversee improvements in library infrastructure.
- Recommend changes in layout, furniture, lighting, seating, and digital facilities.



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Staffing & Training

- Advise on the recruitment and training of library staff.
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- Support staff development programs and skill enhancement.

User Services & Feedback

- Monitor and evaluate user satisfaction.
- Address user grievances or suggestions to improve services.

Library Automation & Digitalization

- Promote digital transformation (e.g., OPAC systems, e-libraries).
- Support the implementation of library management software.

Promotion & Outreach

- Organize library events like book fairs, reading challenges, or literary talks.
- Encourage students and staff to use library resources.

Compliance & Accreditation

- Ensure the library meets standards of academic bodies or accreditation councils.
- Prepare documentation and reports as needed.

Strategic Planning

- Set long-term goals for the library's growth and relevance.
- Review and assess library performance annually.



PRINCIPAL
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